

# THE FRIDAY UPDATE

## A LETTER FROM THE SECRETARY FOR CATHOLIC SCHOOLS

Dear School Leaders,

Happy New Year! I pray you all had a blessed Christmas and the beginning of a happy, healthy 2020. May this letter find you re-energized and looking forward to what the new year will bring to you, your families and school communities.

This year, in our Catholic schools, we are looking forward to continuing our efforts to ensure that we are providing inclusive environments that embrace the dignity of the whole child. Please mark your calendar for the annual Superintendent's Conference Day on Tuesday, January 21 at St. Mary of the Assumption School. This professional development day will continue our cultural competency conversation and assessment. I look forward to learning with you as we continue to keep our schools welcoming communities of faith.

The Archdiocese of Washington is continuing the national accreditation renewal process with Cognia for our archdiocesan schools. The Cognia accreditation process surpasses state standards in that a group of (Arch)diocesan level administrators from around the nation spend three days evaluating the Archdiocese of Washington Catholic schools and our school improvement efforts. As part of the accreditation process, the Archdiocese will report to Cognia on our progress in addressing our Improvement Priorities as stated in the Five Year Strategic Plan. The review includes review of results from site visits conducted at selected schools last fall, review of Catholic Effectiveness Survey data conducted at all schools, presentations and panel discussions with stakeholders. I will continue to keep you apprised of the accreditation process.

Lastly, I look forward to celebrating Catholic Schools Week with you, January 26 – February 1, 2020. Please remember to share your activities with us, click [HERE](#) to submit a list of events that will be held at your school.

May our Lord continue to bless you and the work that you do each day.

God Bless,



Secretary for Catholic Schools

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# Master Calendar

## Friday January 10 - Friday, January 7

2019-20 School Educational Technology Survey

## Tuesday, January 14

General Nurse Meeting  
12:30 PM | Pastoral Center

## Wednesday, January 15

PG ESPA Regional Meeting  
9:30 AM | Holy Redeemer, College Park

## Wednesday, January 15

Leadership Academy  
12:30 PM | Elizabeth Seton High School

## Wednesday, January 15

ADW Board of Education Meeting  
6:00 PM | Pastoral Center

## Monday, January 20

Martin Luther King Day - CSO Closed

## Tuesday, January 21

Superintendent's Conference Day  
9:00 AM | St. Mary of the Assumption School

## Wednesday, January 22

Wednesday Series Course

## Wednesday, January 22

School Counselor PD  
8:30 AM | St. Jerome Academy - Gold Room

## Wednesday, January 22

HS Enrollment and Admissions Committee Meeting  
9:30 AM | Pastoral Center

## Wednesday, January 22

Principal Coaches Meeting  
9:30 AM | Pastoral Center

## Sunday, January 26 - Saturday February 1 CATHOLIC SCHOOLS WEEK

## Save the Date

Tuesday, February 25, 2020

ESPA Conference Day

St. Jude Regional Catholic School

8:30 AM - 3:30 PM

Monday, April 27, 2020

New Draft of the Social Studies  
Standards Review

St. Mary of the Assumption School,  
Family Life Center

Workshop: 9:30 AM - 2:30 PM

Lunch will be provided

Sign up today!



## Assurances Due

Maryland  
Schools Only- The school has  
completed the mandatory state  
fire drill form and  
has mailed it to the MSDE offices.  
Upload of report required.  
Due January 31, 2020

## #ADWFamily Feature

We love this tradition: Every  
#Christmas season, fifth grade  
visits Raphael House to spread  
good cheer by singing carols and  
bringing gifts for all of the  
seniors. #WeAreStRaphael  
#ADWSaints #ADWFamily  
#Christmas2019

-@SRSrockville



### ACTION ITEM

### CSO/ADW SUPPORT CONTACT

- Send in Catholic Schools Week  
schedules and invitations [HERE](#)

Michelle Lawyer

### Academics & Leadership

- Review 2nd quarter report cards (1-8)  
and 1st semester report cards (PK-K)
- Students take Scantron mid-year  
assessments (2-8)
- Remind eligible teachers about the  
Cardinal Baum Scholarship  
application deadline January 17
- Complete Schools Educational  
Technology Survey click [HERE](#)
- Do not begin working on your schools  
2020-2021 Rediker School Calendars;  
further instructions will be sent by  
February 14th

Vicky McCann

Wendy Anderson

Shannon Norris

### Enrollment Management

- Remind prospective new parents  
about the tuition assistance  
application deadline for new families
- Support families with completing  
TAD's applications with a "poor" rating
- Contact Miryan Cabrera for Spanish  
translation support for CSW open  
houses
- Review January Elementary Open  
House schedule on  
[adwcatholicschools.org](http://adwcatholicschools.org)
- Implement marketing and enrollment  
management plan to include open  
houses and re-registration

Sean Brown

Miryan Cabrera

Anna Quattrone

# Cardinal Baum Scholarship Program

Deadline: Friday, January 17, 2019  
Click [HERE](#) for Application

Each year, Cardinal Baum Scholarships are awarded to outstanding elementary and secondary teachers in the Archdiocese of Washington (ADW) to help them offset the cost of tuition for a Master's or PhD program at a Catholic college or university. This year the ADW will award \$15,000 in scholarships to select elementary and secondary school teachers who:

- Are currently teaching full-time at an elementary or high school in the ADW
- Have taught in the Archdiocese for at least three years
- Are currently enrolled in, or have been admitted to, a Master's or PhD program related to their teaching assignment at a Catholic college or university
- Have maintained at least a 3.0 average in their graduate coursework

New applicants must submit the following:

- A completed application form
- 1 - 2 page statement of your professional goals as a Catholic school teacher
- A letter of recommendation from your current principal
- An official copy of your graduate transcript
- A tuition bill that includes proof of payment

**All applications and supporting documents must be received by January 17, 2020.**

Please send them to:  
Cardinal Baum Scholarship Application  
c/o Garfield Gardner  
Catholic Schools Office  
Archdiocese of Washington  
P.O. Box 29260  
Washington, DC 20017-0260

**Recipients will be notified by February 21, 2020**

## Mid-Atlantic Choral Festival and Mass

Choir Directors from Catholic Schools and Parishes are invited to bring all treble and mixed voice choirs — grades 4-12 — to the Basilica of the National Shrine of the Assumption of the Blessed Virgin Mary on Saturday, March 21, 2020 for the Pueri Cantores Mid-Atlantic Choral Festival and Mass.

For registration & more information click [HERE](#)



AMERICAN FEDERATION  
PUERI CANTORES

### 2020 Mid-Atlantic Choral Festival and Mass

*for Mixed Voice and Treble Choirs (grades 4-12)*

Saturday, March 21, 2020 • 5:30 pm  
Basilica of the National Shrine of the  
Assumption of the Blessed Virgin Mary  
409 Cathedral St., Baltimore, MD 21201

Archbishop William E. Lori, *Celebrant*  
Paul French, *Conductor*

8 Professional Development Credits available  
for participating school conductors



## *Welcome to the Catholic Schools Office*



Please welcome John Bishop, Systems and Data Coordinator. In this role, John will be responsible for the administration of various software systems used by the Catholic Schools Office and archdiocesan schools, including the implementation of Raiser's Edge NXT. He will also assist with the administration of the annual HSPT and provide help desk support to schools. John served as the Director of Information Services for the National Association of College and University Attorneys for 25 years, where he oversaw the IT infrastructure, managed online programs and implemented new services for members.

## Marketing & Enrollment Management

### Catholic Schools Week 2020 January 26-February 1

Catholic Schools week will be here before we know it! The Catholic Schools Office staff would love to join in celebrating all that is great about Catholic schools in the Archdiocese of Washington. CSO team members will follow up with you directly to confirm attendance

Please share your upcoming activities with us [HERE](#). Don't forget to use #ADWFamily & #CSW1920 in your posts!



### Winter Open Houses

#### Open House Window:

Sunday, January 26 - Saturday, February 8

Please review the open house schedule posted on [www.adwcatholicschools.org/elementary-k-8/](http://www.adwcatholicschools.org/elementary-k-8/) to confirm/add your school open house date. Contact Anna Quattrone at [quattronea@adw.org](mailto:quattronea@adw.org) with any changes.

Don't forget to tag us in your open house social media promo @ADWCathSchools

#### Hispanic Enrollment Initiative

If your school community is in need of translation support for open houses in January, please contact Miryan Cabrera at [cabreram@adw.org](mailto:cabreram@adw.org). Assistance will be available on a first come first serve basis.

# Curriculum & Professional Development

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## Winter 2020 Courses Announced!

[Click HERE](#) to view the course library and register

- Reading in the Content Area Part 2
- Assessment for Reading Instruction
- Processes and Acquisition of Reading
- Inclusion: Accessible Education for All
- Materials for Reading
- Differentiated and Personalized Learning: Tech Strategies to Empower Students

## Mid-Year Scranton Assessment Calendar

**The window for the Mid-Year Test is January 2 through February 21, 2020.**

- Mandatory testing for newly enrolled students not tested in the fall, and students scoring in Quartiles 1 and 2 on the Baseline Test.
- Recommended for all students in grades 2 through 8 as a progress check.
- Optional for Kindergarten and 1st grade students.

[Click HERE](#) to submit your testing calendar by December 17, 2019.

## Frontline Professional Growth Activities

January Challenge = Take 3 activities total in the following components. Click each link for applicable activities

- 1F: Designing Student Assessment
- 3D: Using Assessment in Instruction

All teachers that complete 3 activities will receive a monthly badge and automatically entered in a drawing for a gift card!

[Click HERE](#) for Challenge details



Congratulations to Kristen Kullberg at Sacred Heart School for winning the December Challenge and a \$20 Amazon gift card! Contact Vicky McCann at [mccann@adw.org](mailto:mccann@adw.org) to claim your the prize.