

THE FRIDAY UPDATE



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A MESSAGE FROM OUR SECRETARY FOR CATHOLIC SCHOOLS..

Dear School Leaders,

Happy New Year! I hope that it was a blessed Christmas season break for you and your families. In this New Year, I very much look forward to continuing our work together as Catholic school leaders and educators, serving as models of faith and love in our school communities.

During this time, I offer my prayers to each of you, your teachers, and staff who are keeping our schools safe and running amidst the rise of COVID-19 cases. I ask that you pray for the healing of all staff and students who are ill with the virus. The Catholic Schools Office (CSO) staff and I recognize the overwhelming workload that each of you face, and offer our support and service. We will continue to update you, as information becomes available, However, also remaining mindful of the many other responsibilities you have each day. Please do not hesitate to contact any of the CSO staff members for assistance.

Keeping the Master Calendar in mind, please note that the Central Pastoral Center will be closed on Monday, January 17 in observance of Dr. Martin Luther King Day. We will have staff working Monday, we will communicate to leadership in a separate email who the point of contact will be for Monday. The following day, Tuesday, January 18 please remember that we canceled the Superintendent's Conference Day, for elementary school principals. We felt with the rise in cases and the many things being managed by our school principals, we could wait on strategic planning items until February/March.

Finally, Catholic Schools Week 2022 will be here before we know it. Despite these uncertain times, it is important to use this week to celebrate your school communities through prayer and activities. If you have planned events for Catholic Schools Week, and would like to invite me or a CSO staff member, we ask that you submit that information [HERE](#). May God continue to bless and watch over our school communities.

In Peace,

A handwritten signature in black ink, appearing to read "Kelly Branaman".

Kelly Branaman

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MASTER CALENDAR

Monday, January 17, 2022
HOLIDAY - Dr. Martin Luther King Day
Pastoral Center Closed

Wednesday, January 19, 2022, 6:00 - 7:30 pm, virtual
ADW Board of Education Meeting

Thursday, January 20, 2022, 9:30 am - 2:00 pm
[Virtual Career Fair](#)

MASTER TO-DO LIST

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- Review Open House Dates for Catholic Schools Week [HERE](#). Submit updates to Barbara Quisquinay at quisquinayb@adw.org
 - Please share your upcoming CSW activities with us [HERE](#)
 - Submit your Scantron Test Schedules [HERE](#)
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ENROLLMENT & ADVANCEMENT

Catholic Schools Week Activities 2022

January 30 - February 5

Catholic Schools week will be here before we know it!

The Catholic Schools Office staff would love to follow along as your school communities celebrate all that is great about Catholic schools in the Archdiocese of Washington.

Please share your upcoming activities with us [HERE](#)

Don't forget!

Use **#ADWcommUNITY** and **#CSW22** in your posts to be featured on our website and social media!

Winter Open Houses

Open House Window:

Saturday, January 29 - Sunday, February 6

Please review the open house schedule posted [HERE](#) to confirm/add your school open house date and time.

Contact Barbara Quisquinay at quisquinayb@adw.org with any changes.

Don't forget to tag us in your open house social media promos at [@ADWCathSchools](#) or by using **#ADWcommUNITY** and **#ADWcomUNIDAD** in your Spanish posts.



You've Got Your Test Scores—Now What?

Wednesday, Jan. 19th 2022 at 3:30pm

Join Scantron expert, Victoria Grammas, to understand the variety of assessment data available and how you can use it to increase proficiency and improve learning outcomes.

Register [HERE](#)

After registering, you will receive a confirmation email containing information about joining the webinar.

Tech Talk 3rd Quarter - 2/10/22

Virtual gathering to discuss tech news, issues and techniques. Access [HERE](#).

ADW Tech Survey - Due 3/11/22

Please complete (or delegate) [this survey](#).

Tech Leader Summit - 4/21/22

In person (if permitted) collaboration and celebration of all things tech!

St. Mary – Landover Hills 9:00 am – 2:00 pm

January 2022 Frontline Tasks

Please see below the Frontline tasks for this month. If you need assistance with the tasks or have any questions, please contact Tiffany at wilsont@adw.org or 301-853-4549. If you would like to schedule Frontline or Danielson training for you or your staff, please click [HERE](#) and select a day and time that is convenient.

Eval. Timeline	Initial Staff Development Stage (1-2 years)	Renewal Stage (1 year)	Professional Growth Stage (1-2 years)	Specific Staff Development Stage (as needed)
TO-DO	Initial Staff Development Stage	Renewal Stage	Professional Growth Stage	Specific Staff Development Stage
January	<ul style="list-style-type: none">Principal does at least one documented walkthrough	<ul style="list-style-type: none">Principal does at least one documented walkthrough		<ul style="list-style-type: none">Principal will conduct formal observationPrincipal and teacher will meet to review formal observationPrincipal does at least one documented walkthrough

Mid-Year Scantron Assessment Calendar

The window for the Mid-Year Test is January 3 through February 25, 2022.

- Mandatory testing for all students in grades 2 through 8 as a progress check in Reading and Mathematics or Algebra.
- Optional for Kindergarten and 1st grade students.

Click [HERE](#) to submit your testing calendar.





The Roman Catholic Archdiocese of Washington

Cardinal Baum Scholarship Program

Each year, Cardinal Baum Scholarships are awarded to outstanding elementary and secondary teachers in the Archdiocese of Washington (ADW) to help them offset the cost of tuition for a Master's or PhD program at a Catholic college or university. This year the ADW will award \$15,000 in scholarships to select elementary and secondary school teachers who:

- Are currently teaching full-time at an elementary or high school in the ADW
- Have taught in the Archdiocese for at least three years
- Are currently enrolled in, or have been admitted to, a Master's or PhD program related to their teaching assignment at a Catholic college or university
- Have maintained at least a 3.0 average in their graduate coursework

New applicants must submit the following:

- A completed application form
- 1 – 2 page statement of your professional goals as a Catholic school teacher
- A letter of recommendation from your current principal
- An official copy of your graduate transcript
- A tuition bill that includes proof of payment

Cardinal Baum Scholarship Application

All applications and supporting documents must be received by January 28, 2022.

Recipients will be notified by February 25, 2022.

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2022 Golden Apple Awards

ANNOUNCEMENTS

This spring the Archdiocese of Washington Catholic Schools will award the fourteenth annual Golden Apple Awards for excellence in teaching. Ten of our teachers will be honored for their outstanding teaching and commitment to Catholic education.

The Golden Apple Award is the creation of the Donahue Family Foundation. Mr. and Mrs. Jack Donahue were the parents of 13 children, all of whom were educated in Catholic schools. Eager to express their deep appreciation to Catholic school teachers for providing a quality academic and faith-filled education for their children, the Foundation has established this award in five dioceses around the country.

ADW teachers, parents and students are invited by their principal to annually nominate a teacher for the Golden Apple Award. Please direct them to submit a nomination form to the principal by **February 20, 2022**. All individuals nominated are then to complete a Golden Apple application form to submit to their principal by **February 27, 2022**. After reviewing the nomination forms and applications forms, a committee at each school will select one teacher that will represent the school by **March 4, 2022**. The selected teacher's application is then scanned and attached to an email to Wendy Anderson (andersonw@adw.org) at the Catholic Schools Office by **March 14, 2022**. Applications will only be accepted electronically a single PDF document. No late applications will be accepted. The CSO will send an email to the principal when the application is received.

A selection committee made up of former Golden Apple winners, administrators, board members and parents will then evaluate the entries and chose 10 winners with the approval of the Secretary for Catholic Schools. *In May 2022 each of the 10 teachers will be presented a golden apple, a Certificate of Achievement, and a check for \$5,000.*

Please distribute the nomination form to your school parents and teachers through your weekly communication method and publicize the award. We encourage all schools to participate and celebrate the extraordinary teachers who provide such benefit to our Catholic schools.

- [Nomination form](#)
- [Application form](#)
- [Information and eligibility requirements](#)





2022 Golden Apple Timeline

- February 20, 2022 All nominations to Principal
- February 27, 2022 School level nominees submit application to principal
- March 4, 2022 School's Nominating Committee chooses school's nominee
- March 14, 2022 Application of school's selected nominee to Wendy Anderson
- May 2022 Winners celebrated