

THE FRIDAY UPDATE

A LETTER FROM THE SECRETARY FOR CATHOLIC SCHOOLS

Dear School Leaders,

I hope you had a great Thanksgiving, and have begun the wonderful season of Advent. My team and I are reminded daily of the gift of Catholic education and the reason for our work. We appreciate your recent postings on social media regarding Giving Tuesday, and encourage you to heartily thank those who are “gifting” academic excellence for students in the Archdiocese of Washington.

My team and I are looking forward to seeing the elementary principals at the Budgeting Workshop on Tuesday, December 10, at St. Joseph School, in Beltsville. The purpose of the meeting is to provide principals with information and resources to support budget development and administration in a Catholic school. Participation is voluntary, however, I highly recommend this session for all principals, who began their tenure within the last three years, and those that would benefit from additional support. To register, please contact Michelle Lawyer at lawyerm@adw.org.

Finally, we wish you peace and joy in the coming weeks, as you celebrate with Masses and Christmas programs. Please share your events, via social media, and if you wish, please let us know of any events that we may attend to share in the excitement of Advent and Christmas.

God Bless,



Secretary for Catholic Schools



IN THIS ISSUE

Master Calendar Page 1

Master To-Do List Page 2

Cardinal Baum
Scholarship Page 3

Curriculum & Page 4
Professional Development

Master Calendar

Saturday, December 7

HSPT Administration for Non-Attending Students

Tuesday, December 10

Budget Meeting

9:00 AM | St. Joseph Regional Catholic School

Wednesday, December 11

ADW Board of Education Christmas Reception

6PM | Stuart Center, Washington DC

Thursday, December 12

Counselor Networking

8:30 AM | Our Lady of Mercy School

Saturday, December 14

HSPT Administration for Non-Attending Students

Sunday, December 15

High School Choice(s) Window Closes

Tuesday, December 17

Mid-Year Test Schedule Due

Wednesday, December 18

Confidential Student Information Form Due

Wednesday, December 18

Wednesday Series Course

Monday, December 20 - Thursday, January 2

Christmas Holiday Break - CSO Closed

Save the Date

Tuesday, January 21, 2020

Superintendent Conference day
St. Mary of the Assumption School,
Family Life Center
8:30 AM – 3:30 PM

Tuesday, February 25, 2020

ESPA Conference day
St. Jude Regional Catholic School
8:30 AM – 3:30 PM

Monday, April 27, 2020

Examining the
New Draft of the Social Studies
Standards
St. Mary of the Assumption School,
Family Life Center
Workshop: 9:30 AM – 2:30 PM
Lunch will be provided
Sign up today!



Assurances Due

The school is in compliance with the Safe Environment Policy for Students and Staff and have completed the report in Cognito.

Due: December 20, 2019

#ADWFamily Feature

"What's the most important thing to remember and appreciate at #Thanksgiving? Our family! Last Friday was Grandparents Day and at SPX #Familyfirst always! #ADWFamily #blueribbonschool #catholiceducation"

-@stpiousxregionalschool



ACTION ITEM

CSO/ADW
SUPPORT CONTACT

Academics & Leadership

- Review progress reports and identify concerns Vicky McCann
- File reviewed and approved teachers' professional development plans Wendy Anderson
- Remind eligible teachers about the Cardinal Baum Scholarship application

Advancement

- Implement Giving Program Wendi Williams
- Raiser's Edge Cohort 1 - submit School Team Implementation Survey by 12/13 Sean Brown

Enrollment Management

- Remind families/schools about upcoming tuition assistance application process deadline Sean Brown
- Review December - January Elementary Open House schedule on adwcatholicschools.org Anna Quattrone

HSPT

- Send completed HSPT answer sheets, and all HSPT test booklets, test instructions, and related materials to STS Wendi Williams/ Anna Quattrone
- Send final reminders to parents to make high school choices online
- Send recommendations, transcripts, and transfer of records to high schools

School Safety

- Complete the Students Safe Environment Compliance form, and review with pastor or canonical administrator Chris Buchleitner
- Practice and record school emergency drills

Cardinal Baum Scholarship Program

Deadline: Friday, January 17, 2019
Click [HERE](#) for Application

Each year, Cardinal Baum Scholarships are awarded to outstanding elementary and secondary teachers in the Archdiocese of Washington (ADW) to help them offset the cost of tuition for a Master's or PhD program at a Catholic college or university. This year the ADW will award \$15,000 in scholarships to select elementary and secondary school teachers who:

- Are currently teaching full-time at an elementary or high school in the ADW
- Have taught in the Archdiocese for at least three years
- Are currently enrolled in, or have been admitted to, a Master's or PhD program related to their teaching assignment at a Catholic college or university
- Have maintained at least a 3.0 average in their graduate coursework

New applicants must submit the following:

- A completed application form
- 1 - 2 page statement of your professional goals as a Catholic school teacher
- A letter of recommendation from your current principal
- An official copy of your graduate transcript
- A tuition bill that includes proof of payment

All applications and supporting documents must be received by January 17, 2020.

Please send them to:
Cardinal Baum Scholarship Application
c/o Garfield Gardner
Catholic Schools Office
Archdiocese of Washington
P.O. Box 29260
Washington, DC 20017-0260

Recipients will be notified by February 21, 2020

Mid-Atlantic Choral Festival and Mass

Choir Directors from Catholic Schools and Parishes are invited to bring all treble and mixed voice choirs — grades 4-12 — to the Basilica of the National Shrine of the Assumption of the Blessed Virgin Mary on Saturday, March 21, 2020 for the Pueri Cantores Mid-Atlantic Choral Festival and Mass.

For registration & more information click [HERE](#)



AMERICAN FEDERATION
PUERI CANTORES

2020 Mid-Atlantic Choral Festival and Mass

for Mixed Voice and Treble Choirs (grades 4-12)

Saturday, March 21, 2020 • 5:30 pm
Basilica of the National Shrine of the
Assumption of the Blessed Virgin Mary
409 Cathedral St., Baltimore, MD 21201

Archbishop William E. Lori, *Celebrant*
Paul French, *Conductor*

*8 Professional Development Credits available
for participating school conductors*

Frontline Professional Growth Activities

December Challenge = Take 3 activities total in the following components. Click each link for applicable activities

- 1E: Designing Coherent Instruction
- 2A: Creating an Environment of Respect and Rapport
- 3E: Demonstrating Flexibility and Responsiveness

All teachers that complete 3 activities will receive a monthly badge and automatically entered in a drawing for a gift card!

Click [HERE](#) for Challenge details



Congratulations to Alice Hale at St. Peter School, Capitol Hill for winning the November Challenge and a \$20 Amazon gift card!

Curriculum Corner

Check out the November Curriculum Corner newsletter for the top trends in priority standards. Make sure to share your lesson ideas with other ADW teachers!

Click [HERE](#) for the newsletter.

Curriculum & Professional Development

Re-certification In-Person Course: Infusing your Classroom Culture and Teaching Content with a Growth Mindset

[Register HERE](#)

- In-Person Date: December 18, 2019, 8:30-3:30
- In-Person Date: January 22, 2020, 8:30-3:30
- Location: St. Mary of the Assumption School, Upper Marlboro
- Cost: FREE!
- 1 MSDE credit

Based on the groundbreaking research of Carol Dweck, the concept of growth mindset has become an increasingly common topic among teachers. Convincing students that their efforts, NOT natural talents, will bring them success in any area of school or life is crucial to a positive classroom environment as well as student learning outcomes - this is Dweck's premise. Yet based on a 2016 study by Education Week, 85% of teachers, whether previously trained on mindset or not, wished for further training on the topic. This course will explore ways to infuse growth mindset into your lessons and to cultivate growth mindsets in students, thereby supporting an inclusive learning environment for all.

Mid-Year Scranton Assessment Calendar The window for the Mid-Year Test is January 2 through February 21, 2020.

- Mandatory testing for newly enrolled students not tested in the fall, and students scoring in Quartiles 1 and 2 on the Baseline Test.
- Recommended for all students in grades 2 through 8 as a progress check.
- Optional for Kindergarten and 1st grade students.

Click [HERE](#) to submit your testing calendar by December 17, 2019.