

# THE FRIDAY UPDATE

## A LETTER FROM THE SECRETARY FOR CATHOLIC SCHOOLS

Dear School Leaders,

Thank you for our very productive Elementary School Principal Association (ESPA) meetings, last week. Our meetings with both elementary and high school principals are extremely valuable to my leadership team, as we support schools in all initiatives. Also, please accept my thanks, for sending such engaging and thoughtful teachers to the Superintendent's Teacher Advisory Committee meetings. I am looking forward to the last meeting next week, so that I can complete collection of the substantive and creative feedback that I have received.

Additionally, I look forward to meeting with parent leadership of our schools, next week at our first Family & Catholic School Partnership Regional meetings. I encourage you to continue inviting HSA & SAB members to attend these important meetings.

Next Tuesday, February 25, the 3rd installment of the cultural competency workshop will be held for ESPA and the CSO/Pastoral Ministry and Social Concerns staff, at St. Jude Regional School. The day will include continued discussion on the importance of inclusion and cultural awareness. As always, please review the Master Calendar and To-Do List for upcoming events and deadlines.

Lastly, this is an exciting time for our 8th graders as Catholic high school acceptance letters are sent to applicants beginning today. The Catholic Schools Office joins in the excitement of this admissions season and pray for all our 8th grade students as they plan for their future.

In Peace,



Secretary for Catholic Schools



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# Master Calendar

## Friday, February 21

Scantron Testing Window Ends

## Friday, February 21

Teacher Recruitment and Retention Committee  
9:30 AM | Pastoral Center

## Monday, February 24

Advocacy and Family & Catholic School Partnership  
Regional Meeting  
7:00 PM | Pastoral Center

## Tuesday, February 25

ESPA Conference Day  
8:30 AM | St. Jude Regional Catholic School

## Tuesday, February 25

Advocacy and Family & Catholic School Partnership  
Regional Meeting  
7:00 PM | Academy of the Holy Cross

## Wednesday, February 26

Budget Meeting for Bookkeepers  
1:00 PM | St. Joseph Catholic Church, Upper Marlboro

## Thursday, February 27

Counselor Networking Meeting  
8:30 AM | St. Johns School, Clinton

## Thursday, February 27

Budget Meeting for Bookkeepers  
1:00 PM | St. Joseph Catholic Church, Pomfret

## Thursday, February 27

Advocacy and Family & Catholic School Partnership  
Regional Meeting  
7:00 PM | St. Peter School, Waldorf

## Saturday, February 29

Catechist Formation Retreat  
10:00 AM | Shrine of St. Jude Catholic Church

## Wednesday, March 4

Maryland Nonpublic Schools Advocacy Day  
8:00 AM | Annapolis State House

## Wednesday, March 4

ELC Directors Meeting  
12:00 PM | Pastoral Center

## Thursday, March 5

ESPA Executive Meeting  
9:00 AM | Location

## Monday, March 9

Collaboration Day (DC/PG/SoMD)  
Bishop McNamara High School

## Save the Date

Saturday, April 25, 2020

Catholic High School Fair

The Catholic University of America

11:00 AM - 2:00 PM

Monday, April 27, 2020

New Draft of the Social Studies  
Standards Review

St. Mary of the Assumption School,  
Family Life Center

Workshop: 9:30 AM - 2:30 PM

Lunch will be provided

Sign up today!

Tuesday, April 28, 2020

Archdiocesan Vocations Mass for  
8th Graders

10:30 AM | Basilica of the National  
Shrine

Wednesday, April 29, 2020

8th Grade Day Out

The Catholic University of America



## Assurances Due

The school has distributed a written tuition policy statement to families (2020-21 school year) in compliance with Policies 4330 and 4331. Upload of 2020-21 tuition policy statement required.

Due February 28, 2020

## #ADWFamily Feature

"Father and Daughter Dance  
2020 #ADWfamily"  
-@holylfamilymd



### ACTION ITEM

CSO/ADW  
SUPPORT CONTACT

#### Academics & Leadership

- Review all progress reports
- Prepare and analyze Scantron "On Track" reports from mid-year test
- Do not begin working on your schools 2020-2021 Rediker School Calendars; further instructions will be sent by February 14th
- Student Assistance Teams assess students' needs and make appropriate referrals
- Confirm CAP/ICEPs are up-to-date with regard to testing accommodations

Vicky McCann

Shannon Norris

Anne Dillon

#### Enrollment Management

- As required by policy, distribute tuition statement for coming year no later than February; upload copy into AdvancED ADW Assurances
- Maryland principals should start ordering textbooks through MSDE
- Begin consultation with LEA on Title I summer school

Sean Brown/  
Wendi Williams

Brian Radziwill

### 2020-2021 Open Enrollment - Spring Open House Window March 22 – 29, 2020

Catholic schools that have not yet achieved their 2020-2021 enrollment targets are encouraged to host an open house during the Spring Open House Window (March 22-29). The CSO will sponsor a digital media advertising campaign to promote Catholic schools and all spring open houses. Please find the list of ADW ES that will host an open house [HERE](#). Please send dates and details to [quattronea@adw.org](mailto:quattronea@adw.org) to have your school added to the list.



# Golden Apple Awards 2020

On **May 7, 2020**, the Archdiocese of Washington Catholic Schools will host the 12th annual Golden Apple Awards for excellence in teaching. Ten of our teachers will be honored for their outstanding teaching and commitment to Catholic education.

*The Golden Apple Award is the creation of the Donahue Family Foundation. Mr. and Mrs. Jack Donahue were the parents of 13 children, all of whom were educated in Catholic schools. Eager to express their deep appreciation to Catholic school teachers for providing a quality academic and faith-filled education for their children, the Foundation has established this award in five dioceses around the country.*

ADW teachers, parents and students are invited by their principal to annually nominate a teacher for the Golden Apple Award. Please direct them to submit a nomination form to the principal by January 31, 2020. All individuals nominated are then to complete a Golden Apple application form to submit to their principal by February 14, 2020. After reviewing the nomination forms and applications forms, a committee at each school will select one teacher that will represent the school by February 21, 2020. The selected teacher's application is then scanned and attached to an email to Wendy Anderson (andersonw@adw.org) at the Catholic Schools Office by **February 28, 2020**. **Applications will only be accepted electronically in a single PDF document. No late applications will be accepted.** The CSO will send an email to the principal when the application is received.

A selection committee made up of former Golden Apple winners, administrators, board members and parents will then evaluate the entries and chose 10 winners with the approval of the Secretary for Catholic Schools. A dinner in honor of the winners will be on May 7, 2020 where each of the 10 teachers will be presented a golden apple, a Certificate of Achievement, and a check for \$5,000.

Please distribute the nomination form to your school parents and teachers through your weekly communication method and publicize the award. We encourage all schools to participate and celebrate the extraordinary teachers who provide such benefit to our Catholic schools.

- nomination form
- application form
- information on the process

## 2020 Golden Apple Timeline

### January 31, 2020

All nominations to Principal

### February 14, 2020

School level nominees submit application to principal

### February 21, 2020

School's Nominating Committee chooses school's nominee

### February 28, 2020

Application of school's selected nominee to Wendy Anderson

### March 2020

Winners Announced

### May 7, 2020

Golden Apple Awards Dinner  
The Hotel at the University of  
Maryland College Park, MD



## 8th Grade Mass for Vocations

The 26th Annual Vocations Mass for 8th graders will be held on Tuesday, April 28, 2020 at 10:30 AM in the Upper Church of the Basilica of the National Shrine of the Immaculate Conception in Washington, D.C.

If your school plans to participate, please complete and return the enclosed form by Friday, April 13, 2020.

For more information:

[Letter to Principals](#)  
[School Reply Form](#)



## Reminders

### Certified Medication Technician (CMT) Training

Certified Medication Technician (CMT) training will be offered through the Catholic Schools Office at the Pastoral Center. All Maryland schools must have an onsite Registered Nurse or a Delegating Nurse + Certified Medication Technician.

[Register HERE](#)

**Dates: March 17, March 24, and March 31**

**Time: 8:00 AM - 4:00 PM**

#### Criteria for CMT Training:

- Employee of the school & is returning for the next school year
- High School Graduate
- 18 years or older
- Pass a basic math and reading test
- Complete a 20-hour training program
- A delegating nurse is assigned to the school

### 8th Grade Day Out

Open to ALL 8th grade students and their teachers, ADW 8th Grade Day Out will feature interactive talks for students on faith, peer pressure, positive self-esteem, respect, and much more! Each boys group and girls group must have a chaperone. While lunch is available for purchase, it is HIGHLY recommended that students bring their lunch.

**Wednesday, April 29**

**8:45 AM - 2:30 PM**

**Catholic University**

[Register HERE](#)

Julie Marie Carrier and Mike Tenney join us for a great day of interactive talks and engaging conversation about self-esteem, self-worth, and how to authentically live the faith in high school and beyond.

For more information, contact Brian Radziwill at [radziwillb@adw.org](mailto:radziwillb@adw.org)

# Curriculum & Professional Development

## **Wednesday Course, 1 MSDE Credit Differentiated and Personalized Learning: Tech Strategies to Empower Students**

In-Person Dates: April 22, 2020 AND May 13, 2020  
9:00 AM – 3:30 PM | Archdiocese of Washington Pastoral  
Center, 5001 Eastern Ave NE, Chillum, MD 20782  
Cost: Free

[Register HERE](#)

## **Mastering the Basic Math Facts Workshop**

*Register for our one-day workshop on Wednesday, March 11, 2020. Due to an overall theme of math computation in our Fall Priority Standards, the Catholic Schools Office would like to help our ADW teachers with strategies to use in their classroom.*

Presenter: Sue O'Connell

Recommended Grade Level: Grades 1-4

In today's math classroom, we want children to do more than just memorize math facts. We want them to understand the math facts they are being asked to memorize. Gain insights into the teaching of basic math facts, including a multitude of instructional strategies, teacher tips, and classroom activities to help students master their facts while strengthening their understanding of numbers, patterns, and properties.

Wednesday, March 11, 2020

9:30 AM - 2:30 PM | The Academy of Saint Matthias the  
Apostle, 9473 Annapolis Rd, Lanham, MD 20706

[Register HERE](#)

## Collaboration Day Sessions Announced!

The Archdiocese of Washington is excited to announce our theme of *Inclusion* for the Spring 2020 Collaboration Day!

Explore the complete list of Breakout Sessions. Due to space restraints, these sessions are limited to classroom size. During this collaboration day, you are asked to select 2 sessions. You will be able to select your sessions when you register. The 3rd session will be with our Plenary Speaker: "Meeting the Social Emotional Needs of Students in Your Classroom". Pre-K teachers are encouraged to take an EXCELS credentialing course, instead of multiple sessions. You will be able to select your sessions when you register.

[Register HERE](#)





# EdCampADW

TY to our @EdCampADW sponsors! S/o @TrinityDC for @panerabread, @SPXSchool for the space & the passionate #educators who made the day a huge success! The hard work is worth every minute! Your #passions are contagious.



## ADW ED TECH-ER

Information & Resources from the ADW Director for Ed Tech

February 2020 edition of  
the ADW Ed Tech-er  
newsletter can be found  
**HERE**

# Educational Technology

## **All Regions Educational Technology Educators Meeting March 27, 2020**

RSVP for ADW's All Regions Educational Technology Educators Meeting on March 27, 2020. We will meet from 9:30-2:30 at Holy Redeemer School in College Park. We hope to see lots of new attendees as well as our veteran ADW tech guru's. It is important as an educational technology educator that you take an active role in growing your PLN/PLC (professional learning network/community). Attending these meetings is just a piece of the puzzle.

**Friday, March 27  
Holy Redeemer School College Park  
4902 Berwyn Road College Park, MD 20740  
9:30 AM - 2:30 PM**

Due to ordering food, please RSVP and do your very best to attend. Additionally, please make note of this event on your personal and professional calendars

\*Please only RSVP one time.

[Register HERE](#)