

THE FRIDAY UPDATE



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A MESSAGE FROM OUR SECRETARY FOR CATHOLIC SCHOOLS...

Dear School Leaders,

After almost two years of “unprecedented times,” I was thankful to share last week, with parents and school communities, our decision to make face coverings optional in archdiocesan schools, beginning this week. Enabling our parents and staff to decide what they feel is right, based upon their own situations, was an approach that balanced the desires of those parents, students, and staff who wish to continue to wear masks with those who do not, while still keeping our schools safe. And while our schools in the District will continue to operate under the Mayor’s mandate, the Archdiocese is reviewing these requirements and advocating with city officials to make face coverings optional for our DC schools. First and foremost, we will continue to advocate for the health and safety of the young people entrusted to our care, as well as, that of our staff. We appreciate your support and tremendous diligence throughout this time, and will count on it in the foreseeable future, to keep our schools a safe place to receive Catholic education.

Last week, I also shared wonderful news of the changes in the Catholic Schools Office (CSO). The promotions of Chris Buchleitner (Associate Superintendent), Anne Dillon (Assistant Supt. for School Operations and Student Services), and Vicky McCann (Assistant Superintendent for Advancement and Marketing) will enhance the impact of our work in support of your extraordinary efforts. Their combined proven leadership, effective support in school operations, cutting-edge approach to professional development, and innovation make them perfectly suited for their respective new roles. Please join me in congratulating each of these deserving members of the CSO and offering prayers for them in their future work.

In this edition of the Friday Update, please take a moment to review the calendar, information for the virtual Collaboration Days, the Vocations Mass, and much more. We are looking forward to seeing elementary administrators and faculty at the Collaboration Days, utilizing our virtual platform to easily engage and inform the many of educators across the archdiocese, who are interested in professional learning communities.

As we grow closer to the Lenten season, I wish you peace and offer the words of Pope Francis, "Lent comes providentially to awaken us, to shake us from our lethargy."

Kelly Branaman

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MASTER CALENDAR

Tuesday, March 1, 2022 ESPA Conference Day 9-3pm, St. Mary of the Assumption	Thursday, March 3, 2022 ESPA Exec Committee Meeting 9:30a, Virtual
Monday, March 7, 2022 DC ESPA Mtg 1-3p, Virtual	Tuesday, March 8, 2022 MC ESPA Mtg 12:30-2:30p, Virtual
Wednesday, March 9, 2022 PG ESPA Mtg 9:30-11:30a, Virtual	Thursday, March 10, 2022 SoMD ESPA Mtg 9:30-11:30a, Virtual
Friday, March 11, 2022 Collaboration Day 8a-12p, Virtual-MoCo/DC	Friday, March 14, 2022 Collaboration Day 8a-12p, Virtual-PG/SoMD

MASTER TO-DO LIST

- Submit [HERE](#) your Tech Plan Survey by Friday, March 11, 2022
- Submit your Scantron Test Schedules [HERE](#)
- Review Spring Open House Dates [HERE](#). Email updates to quisquinayb@adw.org



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ENROLLMENT AND ADVANCEMENT

2022-2023 Open Enrollment Spring Open House Window – March 19 – 27, 2022

Catholic schools that have not yet achieved their 2022-2023 enrollment targets are encouraged to host an open house during the Spring Open House window (March 19 - 27).

The CSO will sponsor a digital media advertising campaign to promote Catholic schools and all spring open houses. Find a list of ADW Elementary Schools that will host an open house [HERE](#).

Please send any additional dates and details to quisquinayb@adw.org to have your school added to the schedule.

If your school needs direct support with digital advertising, open houses, or admissions events, please contact Anna Quattrone at quattronea@adw.org.





Spring Collaboration Day

We are getting excited about our upcoming Spring Collaboration Day being held next month on Friday, March 11, for Montgomery County and DC schools and Monday, March 14, for Prince George and schools in southern Maryland. Our day will once again be virtual and focused around our theme of #ADWcommUNITY.

The day will begin with a welcome and prayer and we will hear from our speaker, Gloria Purvis, on Catholic Social Teaching and racial justice in the context of human dignity. Mrs. Purvis is the former host of EWTN's Morning Glory show, has been a Pro-life advocate and now hosts the Gloria Purvis podcast. Following our keynote we will have a Q&A session with Mrs. Purvis, as well as, a chance to reflect on the talk within school breakout groups. We will then have a short presentation on the new streamlined religion curriculum standards along with short interactive breakouts around the new standards. Our day will end early at noon.

Registration is now open for both dates. Share the appropriate region link with your faculty. If you have any questions regarding registration, email mccannv@adw.org.

- **March 11: Montgomery County and DC schools**
<https://www.accelevents.com/e/adw-collaboration-day-spring-2022>
- **March 14: Prince George's and Southern Maryland schools**
<https://www.accelevents.com/e/14adw-collaboration-day-spring-2022>



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PROFESSIONAL DEVELOPMENT

Certified Medication Technician Training

The CSO will offer Certified Medication Technician (CMT) training to schools. This training is a 20-hour course approved by the Maryland State Department of Education (MSDE) and certified through the Maryland Board of Nursing (MBON).

Criteria for CMT Training

- Employee of the school & returning for the next school year
- High School Graduate
- 18 years or older
- Pass a basic math and reading test
- Complete a 20-hour training program
- Initial certification Fee: \$20.00

A delegating nurse is assigned to the school

Dates

- March 21, 23, 28, 30
- March 31, April 1

Register participants [HERE](#)

Contact Anne Dillon for more details
(dillona@adw.org)



Deadline to register
February 25





Records Retention Policy Training Sessions for Schools

The Roman Catholic Archdiocese of Washington recently released an updated and re-branded edition of the Parish and School Records Retention Schedule. The Office of Archives is holding short online training sessions for school staff. Each training session will last a little over an hour and provide a forum for staff to ask questions. School staff include secretaries, child protection coordinators, and school administrators. Teaching staff do not need to attend unless they have other administrative duties outside the classroom that involve handling records. New employees should be encouraged to attend.

Trainings will be held on the following dates:

- March 24, 2022 - 10AM - Register [HERE](#)
- May 2, 2022 - 1PM - Register [HERE](#)

The links above are for registration only. Please register for the training session that you wish to attend. Once a registration is received, the staff member will receive several emails confirming registration and a link to attend the training.

If you or any member of your staff have any questions, please email Stephanie A.T. Jacobe, Ph.D., Director of Archives at JacobeS@adw.org.



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PROFESSIONAL DEVELOPMENT

Continuing Education Teacher Cohorts

Registration is now open to express interest in our cohort programs. The Roman Catholic Archdiocese of Washington partnered with Notre Dame of Maryland University to offer programs for our teachers at no cost to the teacher. Cohort start dates are dependent upon interest.

ADW Catholic Schools Office will contact cohort groups directly with additional details regarding:

- Initial Certification in Elementary or Secondary Certification
- Special Education Endorsement
- Administration and Supervision Certification

Click [here](#) to learn more and apply by **March 31, 2022**.

Applications are located in the cohort descriptions.



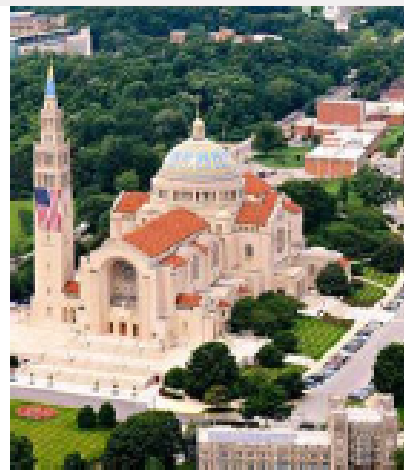
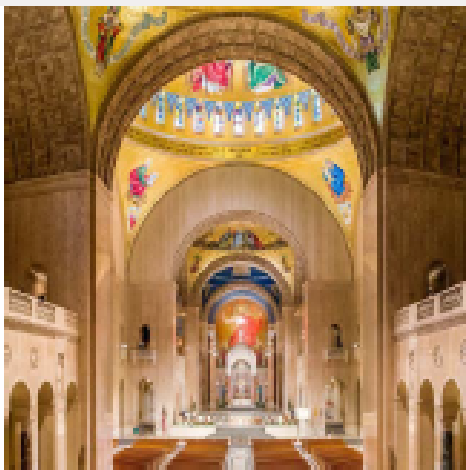
For Students in 6th Grade
26TH ANNUAL VOCATIONS MASS

Thursday, March 31, 2022

10:30 a.m.

Basilica of the National Shrine of the Immaculate Conception
4000 Michigan Avenue, NE, Washington, D.C.

Sixth-grade students are encouraged to attend the Annual Vocations Mass on March 31, 2022. Seminarians, priests, and religious sisters and brothers will be present after Mass to meet, speak with, and answer students' questions. For more information, please contact the Office of Priest Vocations at vocations@adw.org. Or, call 202-636-9020.



Please register your school now—

<https://dcpriest.org/annual-vocations-mass>



Click [HERE](#) to Register your School

Click [HERE](#) to download the flyer





Women's History Month is the topic for March Junior Saints

March is Women's History Month. For the March Junior Saints, students are invited to draw a picture of a woman who made history, and write about what they admire her. The drawings and writings should be emailed to mark@cathstan.org by Wednesday March 9, 2022 to Mark Zimmermann, the Catholic Standard's editor, and they should include the name, grade and school or parish of the student printed clearly.

Due to time constraints involved with reviewing the volume of submitted work, it is requested that schools or parish religious education programs limit their entries to 10 drawings and 10 writings from their students. The best formats to send are jpegs for artwork and word documents or pdfs for writing, if possible.

