



THE FRIDAY UPDATE

#ADWSaints

www.adwcatholicschools.org

From the Superintendent

Dear School Leaders,

In one turn of the calendar page, we will find ourselves in June. I know the deadlines and whirlwind of activities, first-hand, and applaud your efforts to see to the completion of the end of the year. Hopefully, you are seeing the fruits of the faculty's and your labor in your graduating students and proud, grateful parents.

Last week, many of you and the Catholic Schools Office had the privilege of watching the Most Reverend Wilton Gregory, installed as our new Archbishop. The warmth and excitement was palatable, and I was inspired by His Excellency's message of hope. He reminded us that we must remember our work is to uplift the Kingdom of God, who never leaves us, and I left with a renewed spirit as we conclude a great year and see the promise of our next school year. If you were not able to attend the Mass, please take time to go to the website to learn more about Archbishop Gregory and view the Mass.

You will find many pertinent professional development dates in the Master Calendar, as well as, reminders of dates in August and September to save on your calendar. In addition, you will find our summer schedule for publishing the Friday Update. We will publish our summer edition in mid-July.

Lastly, know that I will keep graduating students in my prayers. As I always do, I pray that you and your school communities will relish in the successes of the year, accept the challenges, as milestones for the new year, and remain steadfast in your most worthy vocation of Catholic education. You have my gratitude for all that you do.

God Bless,

Superintendent

Friday Update

Final Edition for the Year:
June 14, 2019

Mid-Summer Edition:
July 19, 2019

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June - July 2019

THUR., JUNE 6	ESPA Executive Meeting & Luncheon Archdiocese Pastoral Center 5001 Eastern Avenue, Hyattsville, MD 20782 9:30 a.m. - 11:00 a.m.	FRI., JUNE 21	Data Summit 2019 Bishop McNamara High School 6800 Marlboro Pike, Forestville, MD 20747 Register HERE
FRI., JUNE 7	New Principals Luncheon Archdiocese Pastoral Center 5001 Eastern Avenue, Hyattsville, MD 20782 12:30 p.m. - 3:30 p.m.	SUN., JUNE 30	End-of-Year Assessment Assurance Due
WED., JUNE 12	ADW Board of Education Meeting Archdiocese Pastoral Center 5001 Eastern Avenue, Hyattsville, MD 20782 6:00 p.m.	THUR., JULY 4	Independence Day—CSO Closed
SUN., JUNE 16	Happy Father's Day!	TUE., JULY 30	New Principal's Meeting Archdiocese Pastoral Center 5001 Eastern Avenue, Hyattsville, MD 20782 9:00 a.m. - 12:00 p.m.
MON., JUNE 17 - THUR., JUNE 20	ADW Summer Institute Register Now		

Save the Dates

Opening of Schools Mass

Monday, August 26, 2019

10 a.m.

Basilica of the Shrine of the Immaculate Conception

Washington, DC

Don't forget to submit significant teacher and school anniversaries for 2019-2020 [HERE](#)

Superintendent's Roundtables:

August 8, 2019
APC, Hyattsville

August 14, 2019
St. John the Evangelist,
Clinton

August 15, 2019
St. Mary's Rockville

May - June 2019

ACTION ITEM REMINDERS

CSO/ADW
Support Contact

Submit significant teacher and school anniversaries for 2019-2020 Opening of Schools Mass

[HERE](#)

Michelle Lawyer

Meeting with pastor to complete Principal Evaluation Packet

Wendy Anderson

Discuss non-continue letters with teachers (if any)

Wendy Anderson

Post openings for next year on SchoolSpring.com

Wendy Anderson

Interview and hire for open positions

Wendy Anderson

Complete teacher observations/evaluations for this year; include a review of teacher professional development plans

Wendy Anderson

Complete and submit all paperwork for I-20s for new and returning international students

Garfield Gardner

Submit end-of-year assessment assurances in ASSIST

Christina Mendez

Practice and record school emergency drills (e.g. fire, weather-related)

Chris Buchleitner

Update appropriate student/parent/staff information in the TADS/Rediker system

Chris Buchleitner

Conduct ALICE drills with students ([See Do's and Don'ts of ALICE Drills](#))

Chris Buchleitner

Refer students identified in placement report as "at risk" to the Student Assistance Team (if not already identified)

Anne Dillon

Student Assistance Teams assess students' emotional/behavioral/truancy/financial needs and make appropriate referrals

Anne Dillon

Administer end-of-year assessments to students (grades 2-7)

Vicky McCann

Frontline To-Do:

Timeline	Initial Staff Development Stage	Renewal Stage	Professional Growth Stage	Specific Staff Development Stage
May/June	<ul style="list-style-type: none"> Principal does at least one documented walkthrough Principal will prepare final evaluation Principal and teacher will meet to review final evaluation <p>(June) Teacher completes self-evaluation (at principal's discretion) by June 30th</p> <p>ALL evaluations and courses must be finalized in Frontline by June 30th</p>	<ul style="list-style-type: none"> Principal does at least one documented walkthrough Principal will prepare final evaluation Principal and teacher will meet to review final evaluation <p>(June) Teacher completes self-evaluation (at principal's discretion) by June 30th</p> <p>ALL evaluations and courses must be finalized in Frontline by June 30th</p>	<ul style="list-style-type: none"> Teacher completes end-of-year self-evaluation of Teacher Developed Annual Goals Principal completes end-of-year evaluation of Teacher Developed Annual Goals Principal and teacher will meet to review final evaluations <p>(June) Teacher completes self-evaluation (at principal's discretion) by June 30th</p> <p>ALL evaluations and courses must be finalized in Frontline by June 30th</p>	<ul style="list-style-type: none"> Principal does at least one documented walkthrough Principal will prepare final evaluation Principal and teacher will meet to review final evaluation <p>(June) Teacher completes self-evaluation (at principal's discretion) by June 30th</p> <p>ALL evaluations and courses must be finalized in Frontline by June 30th</p>

Frontline Support Document: <https://goo.gl/NWX181>

[MyLearningPlan.com](#)

Link to this document: <https://goo.gl/qqiXSZ>

• Help Desk Contact: PGSupport@FrontlineED.com

• Frontline Learning Center: Click on the question-mark in the right-hand corner of your dashboard

What to view or make a copy of this document? [Click here](#)

Questions? Contact norri@adw.org

Congratulations

Archbishop Award for Catholic Citizenship Winners

The Archdiocese of Washington 2019 Archbishop's Award for Catholic Citizenship is awarded annually by each Archdiocese of Washington Catholic high school to a graduating senior who exemplifies in his or her school life and personal life the attributes of Catholic principles and values. The ADW Catholic Schools Office is pleased to announce and congratulate this year's list recipients.

Belane Ayelework	<i>The Academy of the Holy Cross School, Kensington, Maryland</i>
Ihandra Leon	<i>Archbishop Carroll High School, Washington DC</i>
Andrew Gray	<i>Bishop McNamara High School, Forestville, Maryland</i>
Noelia Gonzalez	<i>Brookewood School, Kensington, Maryland</i>
Maryjane Okonji	<i>Connelly School of the Holy Child, Potomac, Maryland</i>
Nicholas E. D'Avella	<i>DeMatha Catholic High School, Hyattsville, Maryland</i>
Amy Lissette Rivera	<i>Elizabeth Seton High School, Bladensburg, Maryland</i>
Cayden John Mendel Jasek	<i>Georgetown Preparatory School, Bethesda, Maryland</i>
Daniel Roginski	<i>Gonzaga College High School, Washington DC</i>
Faith Flaherty	<i>Our Lady of Good Counsel High School, Olney, Maryland</i>
Peter Clark	<i>St. Anselm's Abbey School, Washington DC</i>
Jessie Vega	<i>St. John's College High School, Washington DC</i>
Sarah Skane	<i>St. Mary's Ryken High School, Leonardtown, Maryland</i>
Alex Toth	<i>St. Vincent Pallotti, Laurel, Maryland</i>
Madeleine Sateri	<i>Stone Ridge School of the Sacred Heart, Bethesda, Maryland</i>