

THE FRIDAY UPDATE



A MESSAGE FROM OUR SECRETARY FOR CATHOLIC SCHOOLS...

Dear School Leaders,

Ephesians 4:16 tells us, “by whom the whole Body is fitted and joined together, every joint adding its own strength, for each individual part to work according to its function. So the body grows until it has built itself up in love.” There is no better example of this Bible passage than the wonderful team of Catholic Schools Office (CSO) leadership, ADW leadership and board members, and school administrators who participated in this week’s Accreditation National Visit. I am eternally grateful to you, and those who participated in school visits last spring, for bringing our strategic plan to life for the Cognia accreditation team. I am eagerly anticipating sharing our summary report with archdiocesan schools on November 18, and welcome your feedback, in return.

This edition of the Friday Update will be the only publication in November, thus, please be sure to

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review the master calendar dates, HSPT, tuition assistance, and marketing information, as well as, the ongoing professional development we offer to faculty and staff. Also, we remind our archdiocesan schools to update our office on operations plans for the interim period between holidays, to ensure that we are incorporating state and local guidelines, regarding the safety of our school communities. Planning assistance and resources are readily available from the Catholic Schools Office.

This Thanksgiving season, we are reminded of the blessings upon us and, sacrifices of so many this year. Let us always remain hopeful and prayerful, giving thanks to God for his many mercies and grace to our school communities and beyond.

In Christ,

Kelly Branaman



MASTER CALENDAR

- **Monday, November 16:** Online HSPT Proctor Training, 10AM -12PM
- **Tuesday, November 17:** ESPA Conference Day – 8:30 AM – 12:00PM – Zoom
- **Wednesday, November 18:** CSO Thanksgiving Prayer Service & Summary of Accreditation Report, 12PM – Zoom
- **Wednesday, November 18:** ADW Board of Education Meeting – 6:00 pm – Zoom
- **Wednesday, November 18:** Online HSPT Proctor Training, 1PM – 3PM
- **Thursday, November 19:** Enrollment Forecaster Presentation/Workshop – 1pm – Zoom
- **Thursday, December 3:** ESPA Executive Committee Meeting – 9:30am – Zoom
- **Thursday, December 3:** HSPA Meeting – 12:00 PM – 3:00 PM Virtual

MASTER TO-DO CALENDAR

Enrollment Management

- Send reminder about the 2021-22 Tuition Assistance Program Application
- Activate TADS 2021-22 admissions portal

HSPT

- Share HSPT Registration link with parents
- Work with 8th grade teachers and parents on HSPT preparations and online registration
- Distribute and collect Authorization to Release Records forms

CATHOLIC IDENTITY

An #ADWcommUNITY of Saints

In this month of November, as the liturgical year winds down we remember the Church Suffering, those men and women who are in purgatory, being purified for their entrance into the ranks of the Church Triumphant, those who are united in joy with God in Heaven. This is a great time to put together bulletin boards of school family members and alumni who have passed away as a reminder to pray for them throughout this month. There is also a new resource from the Mission Office, which has been uploaded to the Religion teacher section of Schoology.

During the prayers of the faithful, it is important to remember school benefactors who have passed away. This is also a time to reinforce to our students that even though our family and friends who have died may not be with us on Earth, we look forward in hope to the day we will be united with them in heaven. Finally, let us also remind ourselves this month to pray for those who have no one to pray for them, especially priests. I once had an older priest tell our family he was worried that when he died he would have no one to pray for him because he had outlived his parents and siblings. In this month of remembrance (and thankfulness), let us remember to pray for all those, living and deceased, that we may, one day, be a #ADWcommUNITY of saints in heaven!



PROFESSIONAL DEVELOPMENT

Resource Teacher Meeting

Thursday, December 3, 2020
9:00-2:30 Via Zoom

- Presentations from ADW High School Learning Programs
- Collaboration Time

Please RSVP



2021 - 2022 ADW Tuition Assistance Program

Deadline date for returning families to apply for archdiocesan tuition assistance for the 2021-22 school year is Friday, December 4, 2020.

The deadline date for new families to apply is Friday, February 19, 2021.

Families may apply online [HERE](#)

ENROLLMENT AND MARKETING



2021-2022 Enrollment Forecaster Presentation and Workshop

Thursday, November 19 – 1:00 PM – 2:00 PM

2021-2022 Enrollment Forecaster were sent to school leaders via email on Monday, November 9. The document is customized for your school and is based on current and historical data provided to the CSO by the parish(es) and school. The document provides the following data to support schools with the enrollment forecasting process.

- Historical school enrollment data
- Current and historical parish and school census data
- Parish registration data
- Parish Sacrament data
- Retention rate data

ACTION REQUESTED:

Please review the Enrollment Forecaster and confirm receipt or report any errors to Barbara Quisquinay at Quisquinayb@adw.org by Monday, November 16. Printed copies will be provided upon request. Please include the quantity of the document to be mailed in your reply to Barbara Quisquinay.

The virtual presentation and workshop will provide school leaders with an overview of the enrollment forecasting tool, process and training. All principals are welcome to attend. All new principals during the current and previous academic years will be invited. Please contact Wendi Williams at williamswe@adw.org if you have any questions.

Please register [HERE](#).

ENROLLMENT AND MARKETING



2020 High School Placement Test

- HSPT Registration is now open. The link for **attending students** to register can be found [HERE](#).
- The Access Portal for school leaders to monitor HSPT registration reports is now open. If you need assistance accessing the portal please send an email to hspte@adw.org.
- The High School Choice Window will open on Monday, November 23 and close on Sunday, December 13.
- If you have any questions or concerns about the 2020 High School Placement Test please contact Anna Quattrone at quattronea@adw.org

Online HSPT Proctor Training

Training for proctoring the Online HSPT will be offered at the following times:

Monday, November 16, 10AM –12PM

Wednesday, November 18, 1PM – 3PM

If your school is administering the Online HSPT, please plan to attend one of these training sessions to learn more about the platform. School personnel who proctor or administer the HSPT are invited to join. Please register [HERE](#).