

THE FRIDAY UPDATE

Vol. 13, No. 17 - May 5, 2023



A MESSAGE FROM OUR SECRETARY FOR CATHOLIC SCHOOLS...

Dear School Leaders,

I hope this letter finds you well and that you are enjoying a happy Cinco de Mayo! As we celebrate this important day, I wanted to remind our Catholic schools to take the opportunity to educate our students about the rich cultural history and traditions of Mexico and the impact that the Battle of Puebla had on the world.

Next week is Teacher Appreciation Week! Thank you teachers for all you do for our students! I look forward to seeing many teachers in action on the Catholic Schools Office social media. Please keep submitting quotes and pictures. See page 3 for more information. We are grateful for your dedication and service to our students and schools!

As we move through this joyous time of year, I also want to extend my heartfelt congratulations to the Confirmation and First Holy Communion students. These students have worked hard to prepare for their sacraments and have shown a deep commitment to their faith. It is important that we continue to nurture their spiritual growth and provide them with the support they need to strengthen their relationship with God. Let's also continue to encourage our students to deepen their faith through prayer and service to others.

As we approach the end of the school year, I want to wish good luck to our students on their end-of-year assessments, including the Assessment of Religious Knowledge (ARK) and NWEA Map Growth assessments. I am confident that our students will continue to excel and demonstrate their knowledge and skills.

May God continue to bless you and your work as we move forward together in faith.

Prayerfully,

Kelly Branaman

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Master Calendar

Wednesday, May 17

ADW Board of Education Meeting
TBD, 6:00 – 8:00pm

Thursday, May 18

Golden Apple Awards Ceremony
6:00 – 9:00pm

Friday, May 19

EOY Retention & Recruitment
Committee Mtg-Sub-Committee
Presentations
11:00am – 1:00pm

Tuesday, May 23

ESPA Conference Day
Our Lady Star of the Sea
8:30am – 2:30pm

Thursday, May 25

New Principal Cohort 22 Meeting
St. Peters, Waldorf, 9:00 – 10:30am

New Principal Cohort 21 Meeting
St. Philip the Apostle, 12:00 – 1:30pm



Master To - Do List

- Submit the 2023 8th Grade High School Visit Schedule survey Pg. 3
- Submit teacher appreciation info Pg. 3
- Submit the Pastor Tuition Assistance short survey Pg. 5
- Share Rediker training schedule Pg. 6
- RSVP for Spring Collaboration Meeting for Nurses Pg. 7
- Submit Curriculum Survey Pg. 7
- Access/Reserve your ADW Virtual Job Fair 2023 booth Pg. 9
- RSVP for PD events Pgs. 10 -11

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2023 8th Grade High School Visit Schedule

The 2023 Catholic High School Visit Schedule will be provided in August 2022.

To assist with this process, please complete and submit the online survey that was distributed to ADW ES school leaders on **Thursday, May 4.**

Please contact Anna Quattrone at quattronea@adw.org if you have any questions.

Social Media Corner

LAST CALL: Teacher Appreciation Week Shoutouts

Share teacher appreciation week submissions to Anna Quattrone at quattronea@adw.org. Please include a quote from student or colleague, teacher photo, name, and grade/subject.

In May & June, we will also be looking for the following topics to share:

- Month of Mary (May)
- Mental Health Awareness Month (May)
- Asian American & Pacific Islander Heritage Month (May)
- Graduation

Tag us @ADWCathSchools or share photos directly with Anna Quattrone at quattronea@dw.org.





Admissions and Enrollment Schoolology Group

We have created a Schoolology group specifically for admissions personal to share ideas, best practices, and resources!

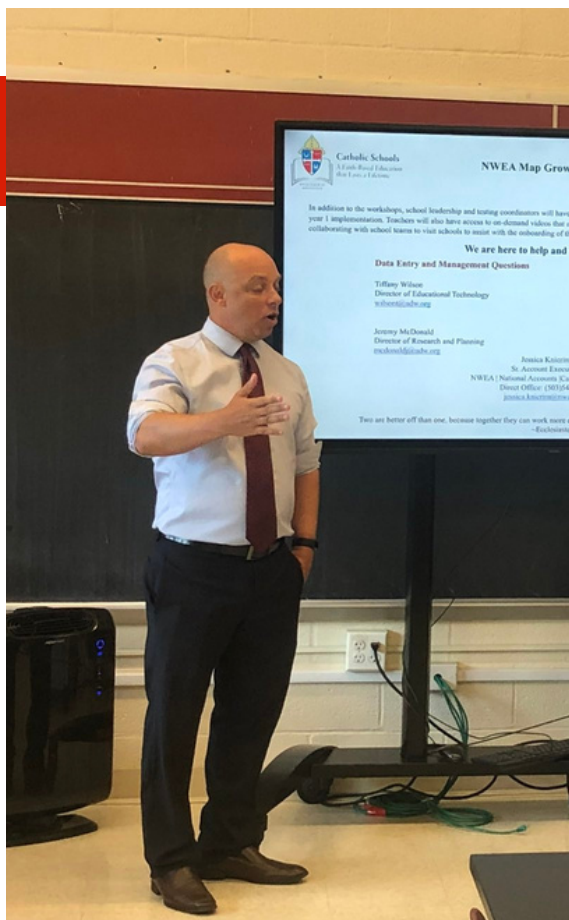
If you still do not have a Schoolology account or have questions, please reach out to Vicky McCann at mccannv@adw.org



Are you looking into updating and creating new marketing materials in Spanish?

Be ready for the next school year!

Please contact Barbara Quisquinay to request support on translation, design, social media planning, etc., during the summer at quisquinayb@adw.org



Tuition Assistance

Each year, a portion of Catholic Education Foundation funding is reserved for Pastor Tuition Assistance. These funds are awarded to schools for principal and pastors to award supplemental tuition assistance to families that continue to have need after the first and second round of funding.

If you or your pastor have not completed the short survey please do so [here](#).

The request process is streamlined this year and the average time to complete is under 2 minutes. You do not need to identify families this spring—but you will need to identify families for fall disbursements. Please reach Jeremy with additional questions at mcdonaldj@adw.org.

1st and 2nd Round Tuition Assistance

The formal process for Tuition Assistance for elementary and high school students is now complete. If you still have families in need of tuition assistance, please work with your pastor to determine if the family can participate in the Pastor Tuition Assistance program.

NWEA MAP Growth

We are working diligently with NWEA to find the correct set of permissions for test coordinators. Unfortunately, the NWEA permissions create a lot of trade offs that we take time to fine tune. You may find reduced or limited ability to change, modify, or add students/staff at the school level. Denise and Jeremy are working on a permanent fix, but this is likely to occur over the summer.

If you need to make any changes to either student or staff accounts continue to work with Jeremy at mcdonaldj@adw.org.



We are seeking principal volunteers to participate in the Student Information System (SIS) review committee. The SIS committee will support the CSO in determining the review process for our current SIS and the request for proposal (RFP) for new contract. If you are interested, or have a staff member you believe can participate, please reach out to Jeremy (mcdonaldj@adw.org)

Rediker training for admin and staff

If you need support in Rediker or have staff that are new or would like an opportunity to learn more about Rediker please add the following dates to your calendar. No registration required and no costs to schools:

Session 1 – May 11, 3 p.m.

Report cards - Preparation for end-of-year final report cards

Meeting link: [Click here to join the meeting](#)

Session 2 – May 16, 3 p.m.

Continuation of Session 1 – how to add report cards to the portfolio, share them on the portal with parents, and use the restriction list.

Meeting link: [Click here to join the meeting](#)

Session 3 – May 25, 3 p.m.

Database/Contact Database – Finding which students are not assigned to a household and properly assigning household IDs to students and contacts.

Meeting link: [Click here to join the meeting](#)

Session 4 – May 30, 3 p.m.

AP Notify – Using AP Notify to send text messages, voice messages and emails to parents, students, and teachers.

Meeting link: [Click here to join the meeting](#)

Session 5 – June 15, 1:30 p.m.

PlusPortals – New and underused features – integration with Admin Plus.

Meeting link: [Click here to join the meeting](#)

Spring Collaboration Meeting for Nurses May 15, 2023

Our School Nurse's meeting will be held on Monday, May 15th at the Pastoral Center at 1:00pm.

We will have a working session and some collaboration time. If nurses have any questions or still need to RSVP, please have them contact Margaret Kenney White at KenneyM@adw.org.



Curriculum, Summer Reading, & PK3 Survey

On behalf of the ADW Curriculum Committee, thank you for providing input on the [ADW Curriculum Survey](#) that was sent out in March. Your feedback is important to us.

We would like to offer you another opportunity to provide input that will inform the development of the ADW Curriculum, Recommended Summer Reading List, and PK3 Report Card. Please complete and submit the [Curriculum Survey](#) no later than **May 15, 2023**.

[2022-23 ADW Curriculum Survey](#)
(cognitofrms.com)

If you have any questions regarding this survey, please email Jennifer Monger, Director of Curriculum and Instruction at mongerj@adw.org.

ADW Teacher Internal Rehire Form

The purpose of this [FORM](#) is to provide notice to principals about your interest in accepting a position with another ADW school. It is the responsibility of the teacher to complete this form and obtain signatures from both principals.

Teachers that move from one school to another must re-enroll in all health benefits at the new school; the original hire date & sick leave will be recognized at the new school.

1. Rehire at another ADW school must be requested on or before June 30.
2. Complete the personal information section.
3. Obtain the signature of the current principal and the principal of the school offering you a new position.
4. Send the form to schools@adw.org for approval. Please place in the subject line – Teacher Transfer Request. The form will be returned to you once approved by the Catholic Schools Office.



Virtual Job Fair-May 20th

Your school has been invited to participate in the ADW Virtual Job Fair 2023. Principals should have received a link to access your booth from Accelevents, the platform we will be using to host the virtual event.

Please click [HERE](#) to learn tips on adding pictures to enhance your booth, adding any positions your school has open, and adding additional team members who will be assigned to be present on May 20th from 9-Noon for this virtual event.

The link to the Job Fair website to post on your social media sites is

<https://www.accelevents.com/e/adw-job-fair23>

Please let Denise Ball (balld@adw.org) know if you will be participating. The Job Fair website will go live on Monday, May 8th. School booths can be updated at any time from now to May 20th.

ADW has advertised this event and hopes to have interested teachers visit us and hear about the good happening in our ADW Catholic schools.



DISCOVER THE DIFFERENCE.

Catholic schools are an important teaching ministry of the Catholic Church. Our schools form the whole child – academically, spiritually, physically, and socially. Our teachers, administrators, and staff focus on academics, while also cultivating our students' relationships with Jesus Christ.

Become a part of the Catholic education tradition!

EMPLOYMENT OPPORTUNITIES



Catholic Schools
A Faith-Based Education that Lasts a Lifetime



www.adwcatholicschools.org @ADWCathSchools



Charlotte Danielson 2.0

Topic: Charlotte Danielson Framework for Teaching -Common Vision

Presenter: Wendy Anderson

Intended Audience: Teachers and Administrators

- Common Vision -Part I May 17th 3:30-5:30 PM
- Common Vision -Part II May 24th 3:30-5:30 PM
- Common Vision-Part III June 7th 3:30-5:30 PM
- Common Vision Parts I-III- August **(Coming Soon)** 9-3 PM

Please register for the preferred session(s) [HERE](#).

NWEA MAP Growth Presentation

Topic: NWEA Student Growth and Goal Setting

Presenter: Nelson Monroe

Intended Audience: Teachers, Resource Teachers, and Administrators

Note: The information will be duplicated at each session. Four sessions are offered as space is limited. Please register for the preferred session [HERE](#).

Dates:

Monday, May 8th 3:30-4:30 PM

Thursday, May 11th 3:30-4:30 PM

ADW Summer Courses

The ADW will be offering MSDE-Approved courses and book studies beginning June 20, 2023. A registration link with more information will be available on both the ***Principal and Teacher Portals on May 22***. Any and all ADW educators are welcome to register for courses for a \$50 fee.

ADW Summer Course List:

- Accessible Education for All (3 cr)
- Assessment for Reading Instruction (3 cr)
- Processes and Acquisition of Reading (3 cr)
- Professional Learning Community Book Study (1 cr)

Summer Institute for Maryland Nonpublic Educators

The 2023 Maryland Nonpublic Schools Summer Institute for Maryland Educators will be provided by ThinkPort Education and sponsored by the Maryland State Department of Education with Title IIA funds.

Summer Institute courses will begin on **June 14, 2023**. A flyer with information about courses and registration will be available through the Principal and Teacher Portals by the end of May.

