



From the Superintendent

Dear School Leaders,


I hope you are all enjoying a relaxing summer vacation and preparing for the upcoming school year! We are anticipating a wonderful 2019-2020 school year thanks to your hard work and commitment.

Please take some time in the coming weeks to review the material found in this mid-summer edition of the Friday Update. On behalf of the CSO, I invite you to join me at one of the upcoming Superintendent’s Roundtables in August. This is an opportunity for the leadership team and I to meet with you to discuss important topics for administrators, in a small group setting. The complimentary lunch and meeting will take place from 12PM-3PM. Registration can be found [HERE](#).

This year, CSO staff will continue our tradition of visiting all schools during the first two weeks of school. We are asking you to please share your activities with my team and me. You may click [HERE](#), to list activities from August 27 – September 13, 2019. Our goal is to have a team member visit each of our schools during the first weeks of school. Personal invitations for me, may be sent to

Michelle Lawyer, at lawyerm@adw.org, to let her know of the details. She will confirm if I am able to attend. As always, we look forward to seeing you at Opening of Schools Mass on Monday, August 26 and during your school activities.

Please enjoy these last few weeks of summer vacation and know that you are in my prayers. I look forward to seeing you all at the Superintendent Roundtable meetings.

God Bless,

Superintendent

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August 2019

TUE., JULY 30	New Principals Meeting 9:00 a.m. - 12:00 p.m. Archdiocese of Washington Pastoral Center 5001 Eastern Ave, Chillum, MD 20782	FRI., AUG. 16	Living Catholic Workshop 9:00 a.m. - 4:00 p.m. St. Philip the Apostle Catholic School 5414 Henderson Way, Camp Springs, MD 2074
TUE., AUG. 6 - THU., AUG. 8	New Principals Orientation 9:00 a.m. - 4:00 p.m. Archdiocese of Washington Pastoral Center 5001 Eastern Ave, Hyattsville, MD 20782	FRI., AUG. 16	Online Frontline Training Webinar for Administrators 10:00 a.m. - 11:30 a.m. Register HERE
THU., AUG. 8	Superintendent Roundtable 12:00 p.m. - 3:00 p.m. Archdiocese of Washington Pastoral Center 5001 Eastern Ave, Hyattsville, MD 20782	SAT., AUG. 17	Living Catholic Workshop 9:00 a.m. - 4:00 p.m. Archdiocese of Washington Pastoral Center 5001 Eastern Ave, Chillum, MD 20782
MON., AUG. 12	Living Catholic 9:00 a.m. - 4:00 p.m. St Mary School 600 Veirs Mill Rd, Rockville, MD 20852	SAT., AUG. 17	Catechesis Formation Retreat 10:00 a.m. - 3:30 p.m. Immaculate Conception 28297 Old Village Rd, Mechanicsville, MD 20659
MON., AUG. 12	Frontline Training for Administrators Only 10:00 a.m. - 12:00 p.m. Archdiocese of Washington Pastoral Center 5001 Eastern Ave, Hyattsville, MD 20782 Register HERE	MON., AUG. 26	Opening of Schools Mass 10:00 a.m. Basilica of the National Shrine 400 Michigan Ave NE, Washington, DC 20017
TUE., AUG. 13 - THU., AUG. 15	New Teachers Orientation 9:00 a.m. - 4:00 p.m. St. Philip the Apostle Catholic School 5414 Henderson Way, Camp Springs, MD 20746	TUE., AUG. 27 - TUE. SEPT. 3	Optional First Day of School Please submit your first day of school activities HERE
WED., AUG. 14	Superintendent Roundtable 12:00 p.m. - 3:00 p.m. St. John the Evangelist School 8912 Old Branch Ave, Clinton, MD 20735	FRI., AUG. 30	Testing Schedules Due
THU., AUG. 15	Solemnity of the Assumption of Mary - CPA Closed	MON., SEPT. 2	Labor Day - CPA Closed
THU., AUG. 15	Superintendent Roundtable St Mary School 600 Veirs Mill Rd, Rockville, MD 20852		

Important Dates

Superintendent's Roundtables:

*August 8, 2019
APC, Hyattsville*

*August 14, 2019
St. John the Evangelist,
Clinton*

*August 15, 2019
St. Mary School, Rockville*

Register [HERE](#)

July 2019

ACTION ITEM REMINDERS

CSO/ADW
Support Contact

All assurances for 2018-19 should have been completed

Christina Mendez

Review list of [ADW Rediker Administrators](#), notify Shannon Norris if there will be any changes for your school this coming year.

Shannon Norris

Review list of [Ed Tech Educators for each ADW schools](#), notify Shannon Norris if there will be any changes for your school this coming year.

Shannon Norris

Submit First Days of School activities [HERE](#)

Michelle Lawyer

Submit your 2019-2020 [Open House schedule](#); please see the enclosed open house message pertaining to date options

Anna Quattrone

The 2019 High School Visit Schedule will be sent out via email on August 6, 2019. Review and comment on the DRAFT is due back Friday, August 9th.

Anna Quattrone

Open House Windows

As you are planning and creating calendars, please schedule and plan to conduct open houses during these windows. Dates will be collected to be used in marketing materials. If you haven't done so already, please submit your Open House schedule [HERE](#).

Oct. 12 - 26, 2019 - Fall

Jan. 26 - Feb. 8, 2020 - CSW

March 22 - 29, 2020 - Spring



Welcome, New Principals!

Kristen Cocozzella

St. Peter, Olney



Christine Patton (interim)

St. Columba



**St. Columba
School**

Established in 1962

Katrina Fernandez

Holy Redeemer, College Park



Nicole Peltier Lewis

Annunciation



Joan Hosmer (interim)

Holy Redeemer, Kensington



Mary Penny

St. Elizabeth



Shakenya Humphries

St. Ambrose



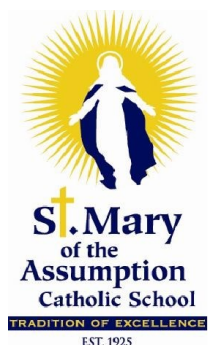
Lynsie Reavis (interim)

St. Mary of Piscataway



Ashley Lewis

St. Mary of the Assumption



Plan to Celebrate National Hispanic Heritage Month! September 15—October 15

Beginning September 15, which is the anniversary of independence for several Latin American countries, to October 15; National Hispanic Heritage Month celebrates the histories, cultures and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean and Central and South America.

Below are some activities that your school can plan to celebrate Hispanic Heritage Month:

- What's Your Heritage?: Ask students to investigate their own heritage and report back to the class on the origins of their ancestors
- Hold a Hispanic Heritage Night where students bring in foods and dance to music from different countries
- Incorporate relevant content into lesson plans for all subjects
- Have students choose a famous person of Hispanic descent and have them write an autobiography as the person. Then allow them to dress and act like that person for the day
- Make cultural arts & crafts and decorate the classroom
- Share information with students and parents about Hispanic saints and feast days



Mark your calendars

Hispanic Enrollment Initiative: Staff & Volunteer Training Session

The workshop will provide an overview of the purpose of the Hispanic Enrollment Initiative and specific strategies and tactics that can be utilized at the school level to recruit and retain Hispanic and Latino students.

September 18, 2019

The Academy of St. Matthias

6:30 pm

September 25, 2019

St. Columba School

6:30 pm

October 2, 2019

St. Andrew the Apostle School

6:30 pm

2019-2020 Catholic Identity Theme

In the document *The Religious Element of Education in a Catholic School*, the Church says, “Partnership between a Catholic school and the families of the students must continue and be strengthened: not simply to be able to deal with academic problems that may arise, but rather so that the educational goals of the school can be achieved... It is not a question of convenience, but a partnership based on faith.” This year, as a way to help our families grow in faith, we will be providing a quarterly newsletter called *Wholly, Holy Families*, which will share stories of saint families, as well as, ideas for activities to do as a family. Look for the first edition in October!



#ADWFamily



A Letter from the Franciscan Monastery

As preparations are being made for the new school year, did you know about the events at the Franciscan Monastery of the Holy Land? The Franciscan friars have invited Catholic school students and teachers to visit and experience the Holy Land in America for many years. For more information, click [HERE](#)



Teacher Initiative Grant Winners

Congratulations to the 2019 Catholic Schools Office Teacher Initiative Teacher Grant winners listed below! We look forward to seeing your projects implemented in the Fall!

<u>School</u>	<u>Applicant</u>	<u>Project</u>
Saint Mary of the Assumption School	Teresa Mossi	Life Cycle of the Virgin Mural
Archbishop Neale School	Victoria Hoffman	Blended Learning Station Rotation Model Implementation
Father Andrew White, S.J. School	Denise Pietsch	From Seed to Salad
Saint Thomas More Catholic Academy	Erica Jones	"Where I'm From"
Saint Ambrose School	Kathryn Andrews	Ukeleles for a "Let's Play!" Club
Saint Columba School	Cindy Cobleigh	Lights! Camera! Action!: Storytelling, Demonstration of Learning and Communication through Video Presentations
Saint Peter School, Olney	Frances Natalicchio	STREAM Lab - Ozobots, the Coding Robots
Saint Mary School, Landover Hills	Lea Madarang	Robotics Club

Prospective Student Testing

Information regarding the NEW Prospective Student Testing Scantron database was sent to schools in June 2019. These optional tests should only be used for placement or to ensure available resources are available at your school for the individual applicant. This new site has express versions of the reading and math exams, limited to 25 questions for each test. The main Scantron database will no longer be used for prospective students. Schools no longer have to fill out the "Schedule a Prospective Student Testing Window" form. For any questions, email Vicky McCann at mccannv@adw.org.

Scantron Rollover Update

Please forward [this information](#) regarding Scantron rollover updates to your Assessment Team. Beginning today, please follow the [Assessment Checklist](#) to update your student, teacher, class and group assignments, and to prepare your school's Scantron site for the new school year. Remember to use Rediker UNID numbers when creating new Scantron student accounts (ie. accounts for newly enrolled students, accounts for rising 2nd grade students, etc.)

The 2019-2020 Assessment Calendar is attached to this email. Please click [here](#) to access calendar.

Please contact Uche Owelle at owelleu@adw.org with questions.

Rising 8th Grade Labels

During August and September, schools will receive their rising 8th-grade labels for the upcoming school year. The CSO is providing the labels this year.

Ed Tech Stuff to Know:

- February 15th (9:30am-1:00pm) EdCamp ADW (location TBD) – **FREE PD for ALL Educators. Please encourage attendance!**
- ADW, CSO 2018-23 Educational Technology Plan: <https://goo.gl/81S9ji>
- Security Best Practices Whitepaper: <http://bit.ly/SecurityBestPractices1819>
- Tech Services used in ADW: <http://bit.ly/ADWTechServices>
- [Adwcollaborators.weebly.com](http://adwcollaborators.weebly.com)
(Check out the Leadership Page)



Free Technology Equipment “Yard Sale”

Looking to get rid of some gently used technology in your school? Looking to gain some FREE items for your school? As you begin preparing for the new year you may find that you have some gently used technology. This is a never ending process, why not gift items to your fellow Catholic schools?

Add technology that you want to give away for FREE [here](#)

See what FREE technology is available to you [here](#)

Frontline To-Do's (Teacher Evaluation Tool)

- Please review list of [Frontline District Administrators/Evaluators](#) and provide updated information to Shannon Norris, if there will be any changes for your schools this coming year.
- All teachers who were evaluated in 2018-19 will AUTOMATICALLY roll into the next stage in succession;
 - Initial Staff Development Stage (Year 1)
 - Initial Staff Development Stage (Year 2)
 - Professional Growth Stage (Year 1)
 - Professional Growth Stage (Year 2)
 - Renewal Stage
 - Professional Growth Stage (Year 1)
 - Professional Growth Stage (Year 2)
 - Renewal Stage
 - Specific Staff Development Stage will stay the same unless otherwise indicated.
- **Complete** any changes to your Frontline Faculty Spreadsheet by August 9th (this was already emailed to you)
 - The Google doc is cloud-based. Please complete all information DIRECTLY on this document. **Do not download and/or reformat.** You will have access to this document until August 9th and then access will be locked.
- Any changes/updates to be made **AFTER August 9th**, you will complete this chart ([Google](#)) ([Word](#)) and send it to norriss@adw.org.
- Have all teacher forms completed and finalized in the system no later than July 12th.
- A full system rollover will take place the week of July 15th. All 2018-19 forms will no longer be accessible.

Frontline To-Know's

- August 12th 10:00am to 12:00pm – **In-person** Frontline Teacher Evaluation Tool Overview for Administrators (Pastoral Center) Register NOW; <https://www.cognitoforms.com/ADWCSO1/FrontlineTrainingForAdministratorsRegistration>
- August 16th 10:00am to 11:30am – **Online/recorded** Frontline Teacher Evaluation Tool Overview for Administrators. Register NOW; <https://attendee.gototraining.com/r/9040219087420062977>
- Online training video's specific to each evaluation stage on how to navigate Frontline will be created. All video's will be made available to principals and teachers. More information to come.
- Frontline Support Document; <https://goo.gl/NWX181> (will be updated this summer)
- You can find all blank forms on the Principals website; adwcatholicschools.org/principal
 - Click on EDUCATIONAL TECHNOLOGY
 - Scroll down to ADW Teacher Evaluation Forms in Frontline
 - Click on a form and print (save).



Rediker Online Overview for Administrators

Rediker online trainings will be recorded and available for viewing on the following dates.

Topic information and registration links will be available at a closer date.

August 12th – (2:00pm – 2:30pm) Rediker Online Overview for Administrators

August 15th – (2:00pm – 2:30pm) Rediker Online Overview for Administrators

August 20th – (3:30pm – 4:00pm) Rediker Online Overview for Administrators

August 21st – (Time TBD) Rediker PK to 3 Teacher Gradebook Training Online

August 21st – (Time TBD) Rediker 4-8 Teacher Gradebook Training Online

August 26th – (4:30pm – 5:00pm) Rediker Online Overview for Administrators

August 29th – (4:30pm – 5:00pm) Rediker Online Overview for Administrators

September 20th (9:00am – 12:00pm) Session 1 – Rediker Onsite AdminPlus Training w/ Rediker Trainer

September 20th (1:00pm – 4:00pm) Session 2 – Rediker Onsite AdminPlus Training w/ Rediker Trainer

Rediker Support Document



- TADS/Rediker migration for 2019-20 has been set up and will continue as a nightly migration. If you have any major issues please contact Shannon Norris with specific details.
- Rediker has a new integration called **Teacher Lists**, making it VERY QUICK AND EASY for parents to buy the supplies that teachers are looking for/need in the classroom - this new integration should cause an INCREASE in donated items. School ADMINS can turn the integration ON, and then encourage their teachers to simply upload their lists!