



School Health – Member Roles and Responsibilities

School Name: _____

I. Registered Nurse (RN)

Name _____ Email _____

Select One to describe person listed above.

On-Site School Nurse (*RN on-site when students are present.*)

Delegating Nurse (*RN who delegates medication administration to a Certified Medication Technician (CMT) and makes site visits at a minimum of every 45 days.*)

II. Certified Medication Technician(s)

An employee with training approved by the Maryland State Department of Education (MSDE) and certification from the Maryland Board of Nursing (MBON). If a school is using a medication technician, this employee is working under the supervision of a trained delegating nurse.

Name _____ Email _____

Name _____ Email _____

Name _____ Email _____

Name _____ Email _____

III. Medication Administration (Child Care, Preschool, Extended Day)

•An employee who is present whenever children are present and have

- a) completed approved medication administration training approved by MSDE's Office of Child Care **OR**
- b) a registered nurse or licensed practical nurse **OR**
- c) a trained certified medication technician with training approved by MSDE and MD Board of Nursing working under the supervision of a delegating nurse

Please provide information below and select which criteria has been met for each.

Name _____ **Email** _____

- a) completed approved medication administration training approved by MSDE's Office of Child Care
- b) a registered nurse or licensed practical nurse
- c) a trained certified medication technician with training approved by MSDE and MD Board of Nursing working under the supervision of a delegating nurse

Name _____ **Email** _____

- a) completed approved medication administration training approved by MSDE's Office of Child Care
- b) a registered nurse or licensed practical nurse
- c) a trained certified medication technician with training approved by MSDE and MD Board of Nursing working under the supervision of a delegating nurse

Name _____ **Email** _____

- a) completed approved medication administration training approved by MSDE's Office of Child Care
- b) a registered nurse or licensed practical nurse
- c) a trained certified medication technician with training approved by MSDE and MD Board of Nursing working under the supervision of a delegating nurse