



# ARCHDIOCESE OF WASHINGTON

Archdiocesan Pastoral Center: 5001 Eastern Avenue, Hyattsville, MD 20782-3447  
Mailing Address: Post Office Box 29260, Washington, DC 20017-0260  
301-853-4500 TDD 301-853-5300

October 2, 2019

Dear Principal,

In keeping with the federal regulations of the Occupational Safety and Health Administration (OSHA), mandatory annual asbestos awareness training is required for employees who perform maintenance operations in areas where asbestos materials or materials that may contain asbestos could be present. The environmental services company's (AERO) *Asbestos Awareness Training* class is meant to provide the "basics" on the hazards of asbestos hazards and is ideal for school maintenance and custodial staff.

The classes are three hours in duration and one (1) class will be conducted in Spanish. In addition to providing basic asbestos awareness, the class is also beneficial to school employees tasked with conducting the 6-month condition re-assessments at their facilities. Please have your staff register for the class by email at [blancoc@adw.org](mailto:blancoc@adw.org) for one of the following dates and locations:

*Wednesday, October 16, 2019*  
*9:00 am to 12:00 am – English*  
*St. John School, Hollywood*  
*43927 St. John Road*  
*Hollywood, Maryland 20636*  
***Register No Later Than: Tuesday, October 8, 2019***

*Wednesday, October 23, 2019*  
*9:00 am to 12:00 am – English*  
*12:30 pm to 3:30 pm - Spanish*  
*Pastoral Center*  
*5001 Eastern Ave*  
*Hyattsville, Maryland 20782*  
***Register No Later Than: Tuesday, October 15, 2019***

*Wednesday, November 6, 2019*  
*9:00 am to 12:00 am - English*  
*Pastoral Center*  
*5001 Eastern Ave*  
*Hyattsville, Maryland 20782*  
***Register No Later Than: Tuesday, October 29, 2019***

**Attendance is mandatory.** If any school fails to have required personnel attend one of these classes they will have to schedule with and pay AERO to conduct an additional training session.



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The training topics will include the following:

- Health effects associated with asbestos exposure
- Relationship between smoking and asbestos in producing lung cancer
- Locations of asbestos
- Methods of recognizing damaged or deteriorated asbestos
- Nature of operations that could result in exposure to asbestos
- Importance of proper handling of asbestos
- Proper response to fiber release episodes

Thank you for your continued cooperation in our efforts to ensure a safe environment in our Archdiocesan schools and parishes. If you have further questions, please feel free to call Willie Monzon at (301) 853-4475 or myself at (301) 853-4477 in the Real Estate & Facilities Management Office.

Sincerely,

A large, stylized handwritten signature in black ink, appearing to read "Robert Messer".

Robert Messer  
Facilities Manager  
Real Estate & Facilities Management Office