



THE ROMAN CATHOLIC
ARCHDIOCESE OF WASHINGTON

New Principal Cohort

March 2023

Virtual

Prayer to St. Joseph

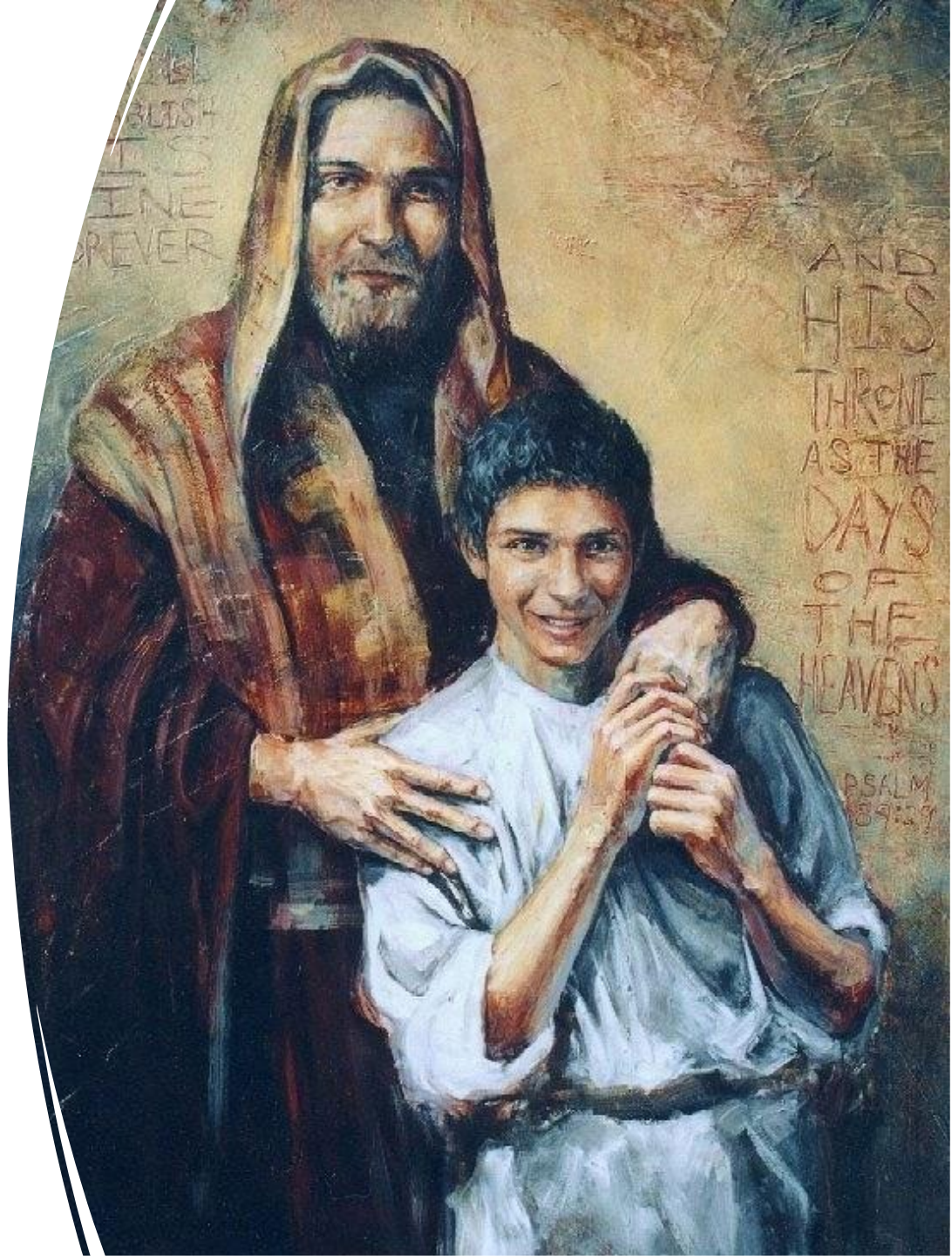
Hail, Guardian of the Redeemer,
Spouse of the Blessed Virgin Mary.

To you God entrusted his only Son;
in you Mary placed her trust;
with you Christ became man.

Blessed Joseph, to us too,
show yourself a father
and guide us in the path of life.

Obtain for us grace, mercy and
courage,
and defend us from every evil.

Amen.





Agenda

1:00 Opening Prayer

1:05 Welcome/Warmup

1:20 Chat GPT

1:30 Instructional Minutes and Schedules

2:00 What's On Your Plate?

2:30 Closing Prayer



Warmup

What strategies have you found to be effective in increasing re-enrollment during the spring season?

Chat GPT

- What is "Chat GPT"
- Challenges with students
- Benefits with students





Instructional Minutes and Schedules

In helping pupils to achieve through the medium of its teaching an integration of faith and culture, the Catholic school sets out with a deep awareness of the value of knowledge as such. Individual subjects must be taught according to their own particular methods.

The Catholic School 38-39

- Distinguished by excellence
- Appropriate time for all subjects
- Growth of the whole person



Instructional Minutes and Schedules

All Archdiocesan elementary schools shall develop a daily schedule by grade level consistent with the minimum requirements of instructional minutes required in the Catholic Schools Office guidelines. Total instructional minutes shall be submitted to the Catholic Schools Office with the school calendar (Policy 3532).

Schools are required to be in session for a minimum of 6.5 hours per day, Monday through Friday, exclusive of applicable Holy Days, holidays, and any other pertinent events or activities as indicated on the school calendar

Minutes can be met on a daily or weekly basis:

- Homeroom in non-instructional time unless a teacher is conducting and documenting instruction
- Students will participate in a physical education program (COMAR 13A.04.13.01)
- Students may specialize in one or more of the fine art forms of dance, media arts, music, theatre, and visual art (COMAR 13A.04.16.01)
- World Language Requirement - Each local school system shall provide a comprehensive, sequential world languages instructional program beginning not later than the middle learning years (COMAR 13A.04.11.01)
- Liturgy within the school day may be counted toward religion instructional minutes



Instructional Minutes and Schedules

Instructional Minutes for Grades K-5

Subject	Minutes per day	Minutes per week
ELA	120	600
Math	60	300
Religion	30	150
Science	30	150
Social Studies	30	150
Specials*	30	150



Instructional Minutes and Schedules

Instructional Minutes for Grades 6-8

Subject	Minutes per day	Minutes per week
ELA	75	375
Math	60	300
Religion	45	225
Science	45	225
Social Studies	45	225
Specials*	45	225



Instructional Minutes and Schedules

Considerations for school schedules

- Think of it like a puzzle!
- Start with junior high and work down
- Can you create common planning times for grade level groups?
- Leverage the talent on your faculty and in your community.
- Elementary schedules are like writing a sonnet
- Know your community



Instructional Minutes and Schedules

Sample Middle School Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
8:00-9:00	Religion	Religion	Mass	Religion	Genius Hour
9:05-10:05	Math	Math	Math	Math	Math
10:10-11:10	Science	Music/Art	Science	Music/Art	Science
11:15-12:15	English	Literature	English	Literature	English
12:15-1:00	Lunch	Lunch	Lunch	Lunch	Lunch
1:00-2:00	Social Studies	Social Studies	Literature	Social Studies	Literature
2:05-3:05	PE	Spanish	Spanish	PE	Spanish
3:05-3:15	Homeroom /Dismissal	Homeroom /Dismissal	Homeroom /Dismissal	Homeroom /Dismissal	Homeroom /Dismissal



Instructional Minutes and Schedules

Sample Schedule 1st grade

7:45-8:00 Morning Arrival
 10:00-10:30 Specials Block
 (Planning Period)
 11:30-12:15 Lunch/ Recess
 1:45-2:15 PE (Tues/Fri)
 3:10 Dismissal

Subject	Minutes per day	Minutes per week
ELA	120	600
Math	60	300
Religion	30	150
Science	30	150
Social Studies	30	150
Specials*	30	150

Teachers would be given the definite times they will have electives/ specials and will also be given the instructional minutes guidelines. From there, they would be able to create their schedules to meet minutes. In this sample schedule, the teacher has a 30 minute planning period daily and an additional 30 minute planning time on Tuesdays and Fridays.



What's On Your Plate?

Staffing Issues

Parent Partnership Issues

Enrollment/Budget Challenges

Other



Last Meeting

May 25th

9:00-10:30 Cohort 22 @ St. Peter's
Waldorf

12:00-1:30 Cohort 21 @ St. Philips the
Apostle, Camp Springs

Closing & Prayer

